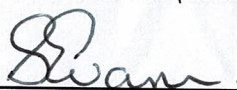


Chapel St Leonards Parish Council

Prepared by: 
Name and Role (Clerk/RFO etc)

Date: 4.10.21

Approved by: 
Name and Role (RFO/Chair of Finance etc)

Date: 4 10 21

Bank Reconciliation at 31/08/2021			
A	Cash in Hand 01/04/2021		50,628.17
	ADD Receipts 01/04/2021 - 31/08/2021		137,794.43
	SUBTRACT Payments 01/04/2021 - 31/08/2021		188,422.60
			103,440.45
	Cash in Hand 31/08/2021 (per Cash Book)		84,982.15
B	Cash in hand per Bank Statements		
	Petty Cash 31/08/2021	107.90	
	Lloyds Current Account 31/08/2021	2,469.81	
	Lloyds Business Savers 31/08/2021	79,914.44	
			82,492.15
	Less unrepresented payments		
			82,492.15
	Plus unrepresented receipts		2,490.00
	Adjusted Bank Balance		84,982.15
A = B Checks out OK			

Chapel St Leonards Parish Council
Reserves Balance up to 31st Aug 2021
2021 - 2022

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Cemetery	13,365.75		3,690.86	3,240.00	12,914.89
Election Reserve		10,000.00			10,000.00
Kiosk Reserve		1,000.00			1,000.00
Total Earmarked	13,365.75	11,000.00	3,690.86	3,240.00	23,914.89
TOTAL RESERVE	13,365.75	11,000.00	3,690.86	3,240.00	23,914.89
GENERAL FUND					61,067.26
TOTAL FUNDS					84,982.15

Chapel St Leonards Parish Council

PAYMENTS LIST

Voucher	C	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
156	Vehicle Loan	02/08/2021		Lloyds Current Account		Vehicle loan	Quantum Finance	X	328.54		328.54 ✓
166	Recruitment	02/08/2021		Lloyds Current Account		Recruitment	Indeed	X	88.79 ✓		88.79 ✓
157	Office Electri	03/08/2021		Lloyds Current Account		Electricity Point	e on	L	21.81	1.09	22.90 ✓
159	Stationary	04/08/2021		Lloyds Current Account		Ink Jets	Amazon	S	38.12	7.63	45.75 ✓
158	Postage	04/08/2021		Lloyds Current Account		Stamps	Spar	X	31.68		31.68 ✓
160	Hub Project	06/08/2021		Lloyds Current Account		Professional Fees	N Dowlman	S	2,110.50	469.00	2,579.50 ✓
161	Recreation G	06/08/2021		Lloyds Current Account		Rec ground lease	PCC	X	2,182.50		2,182.50 ✓
153	Asset Mainte	10/08/2021		Petty Cash		Asset maintenance	Various	X	6.00		6.00 ✓
162	Asset Mainte	11/08/2021		Lloyds Current Account		Asset maintenance	Screwfix	S	105.97	21.19	127.16 ✓
154	Asset Mainte	12/08/2021		Petty Cash		Asset maintenance	Various	S	3.41	0.68	4.09 ✓
155	Asset Mainte	12/08/2021		Petty Cash		Asset maintenance	Various	S	3.40	0.68	4.08 ✓
164	Asset Mainte	13/08/2021		Lloyds Current Account		Asset maintenance	Screwfix	S	42.83	8.56	51.39 ✓
163	Chairman's A	13/08/2021		Lloyds Current Account		gift Card	Supermarket	E	31.50		31.50 ✓
165	Bank Charge	17/08/2021		Lloyds Current Account		Bank charges	Lloyds	X	75.94		75.94 ✓
167	Asset Mainte	18/08/2021		Lloyds Current Account		Asset maintenance	Screwfix	S	233.32	46.66	279.98 ✓
171	Stationary	23/08/2021		Lloyds Current Account		Stationary	Viking	S	37.35	7.47	44.82 ✓
172	Vehicle Fuel	23/08/2021		Lloyds Current Account		Fuel	Beltons	S	212.75	42.55	255.30 ✓
174	Events	23/08/2021		Lloyds Current Account		Various	Various	S	111.66	22.33	133.99 ✓
175	Public Conve	23/08/2021		Lloyds Current Account		sanitary disposal	PHS	S	996.48	199.30	1,195.78 ✓
176	Public Conve	23/08/2021		Lloyds Current Account		sanitary disposal	PHS	S	85.95	17.19	103.14 ✓
178	Stationary	23/08/2021		Lloyds Current Account		Stationary	Viking	S	30.94	6.19	37.13 ✓
179	Public Conve	23/08/2021		Lloyds Current Account		sanitary disposal	PHS	S	76.35	15.27	91.62 ✓
181	Events	23/08/2021		Lloyds Current Account		Asset maintenance	Hallgate	S	674.21	134.84	809.05 ✓
183	Personnel Ad	23/08/2021		Lloyds Current Account		Personnel Advice	Personnel Advice	S	100.00	20.00	120.00 ✓
173	Travel & Exp	23/08/2021		Lloyds Current Account		Mileage	Beltons	X	91.80		91.80 ✓
182	Software	23/08/2021		Lloyds Current Account		Software	Dropbox	X	9.99		9.99 ✓
168	Grass Cutting	23/08/2021		Lloyds Current Account		Grasscutting	R Aldrich	Z	565.00		565.00 ✓
169	Cemetery	23/08/2021		Lloyds Current Account		Grasscutting	R Aldrich	Z	325.00		325.00 ✓
170	Play Park Exp	23/08/2021		Lloyds Current Account		Grasscutting	R Aldrich	Z	195.00		195.00 ✓
177	Grass Cutting	23/08/2021		Lloyds Current Account		Grasscutting	R Aldrich	Z	60.00		60.00 ✓
180	Grass Cutting	23/08/2021		Lloyds Current Account		footpaths	R Aldrich	Z	700.00		700.00 ✓
184	Events	23/08/2021		Lloyds Current Account		Entertainment	Various	Z	850.00		850.00 ✓
185	Vehicle Insur	24/08/2021		Lloyds Current Account		Insurance	Zurich	X	381.75		381.75 ✓
186	Office Comm	25/08/2021		Lloyds Current Account		Asset maintenance	Hallgate	S	367.08	73.42	440.50 ✓

187	Stationary	25/08/2021	Lloyds Current Account	Stationary	Amazon	S	12.48	2.50	14.98 ✓
188	Events	25/08/2021	Lloyds Current Account	Entertainment	Various	Z	450.00		450.00 ✓
189	Office Comm	26/08/2021	Lloyds Current Account	Communications	Quickline	S	152.97	30.60	183.57 ✓
190	Training	27/08/2021	Lloyds Current Account	Training	East Lindsay Training	S	40.00	8.00	48.00 ✓
196	Software	27/08/2021	Lloyds Current Account	Admin	Scribe Accounts	S	1,061.00	212.20	1,273.20 ✓
191	Cemetery	27/08/2021	Lloyds Current Account	Cemetery	Rob Bryant	X	100.00		100.00 ✓
192	Public Conve	27/08/2021	Lloyds Current Account	Water Trunch Lane	Wave	X	40.02		40.02 ✓
193	Public Conve	27/08/2021	Lloyds Current Account	Water The Point	Wave	X	346.54		346.54 ✓
194	Cemetery	27/08/2021	Lloyds Current Account	Cemetery	Rob Bryant	X	395.00		395.00 ✓
195	Public Conve	27/08/2021	Lloyds Current Account	Water South Road	Wave	X	40.02		40.02 ✓
197	Stationary	31/08/2021	Lloyds Current Account	Ink Jets	Amazon	S	34.17	6.84	41.01 ✓
198	Public Conve	31/08/2021	Lloyds Current Account	Public conveniences	Winters & Worcester	S	4,952.50	990.50	5,943.00 ✓
200	Pensions	31/08/2021	Lloyds Current Account	Pension	NEST	X	205.78		205.78 ✓
201	Net Salaries	31/08/2021	Lloyds Current Account	Salary	Salaries	X	5,622.73		5,622.73 ✓
199	Electricity Th	31/08/2021	Lloyds Current Account	Electricity	e on	L	9.93	0.50	10.43 ✓
Total							24,638.76	2,345.19	26,983.95

Chapel St Leonards Parish Council

RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
64 Car Park & Public Convenien	04/08/2021		Lloyds Current Accou		Cash collected	Various	X	2,995.00		2,995.00
65 Cemetery	09/08/2021		Lloyds Current Accou		Funeral	Various	X	1,250.00		1,250.00
75 VAT Refund	09/08/2021		Lloyds Business Saver		VAT refund	HMRC	X	461.25		461.25
76 Bank Charges	09/08/2021		Lloyds Business Saver		Interest	Lloyds	X	0.80		0.80
67 Car Park & Public Convenien	13/08/2021		Lloyds Current Accou		Parking permit	Various	X	70.00		70.00
80 Car Park & Public Convenien	13/08/2021		Lloyds Current Accou		Cash collected	Various	X	2,490.00		2,490.00
66 Car Park & Public Convenien	14/08/2021		Lloyds Current Accou		Cash collected	Various	X	2,900.00		2,900.00
69 Car Park & Public Convenien	18/08/2021		Lloyds Current Accou		Cash collected	Various	Z	2,490.00		2,490.00
70 Car Park & Public Convenien	25/08/2021		Lloyds Current Accou		Cash collected	Various	E	2,499.00		2,499.00
Total								15,156.05		15,156.05