

Chapel St Leonards Parish Council

Prepared by:



Name and Role (Clerk/RFO etc)

Date:

21.9.21

Approved by:



Name and Role (RFO/Chair of Finance etc)

Date:

21.9.21

Bank Reconciliation at 31/07/2021			
A	Cash in Hand 01/04/2021		50,628.17
	ADD		
	Receipts 01/04/2021 - 31/07/2021		122,638.38
	SUBTRACT		173,266.55
	Payments 01/04/2021 - 31/07/2021		76,456.50
	Cash in Hand 31/07/2021 (per Cash Book)		96,810.05
B	Cash in hand per Bank Statements		
	Petty Cash 31/07/2021	122.07	
	Lloyds Current Account 31/07/2021	7,235.59	
	Lloyds Business Savers 31/07/2021	89,452.39	
			96,810.05
	Less unrepresented payments		
			96,810.05
	Plus unrepresented receipts		
	Adjusted Bank Balance		96,810.05
A = B Checks out OK			

Chapel St Leonards Parish Council
Reserves Balance up to 31st Jul 2021
2021 - 2022

<u>Reserve</u>	<u>Opening</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>Current</u>
Earmarked					
Cemetery	13,365.75		2,870.86	1,990.00	12,484.89
Election Reserve		10,000.00			10,000.00
Kiosk Reserve		1,000.00			1,000.00
Tot Earmarked	13,365.75	11,000.00	2,870.86	1,990.00	23,484.89
TOTAL RESERVE	13,365.75	11,000.00	2,870.86	1,990.00	23,484.89
GENERAL FUND					73,325.16
TOTAL FUNDS					96,810.05

Chapel St Leonards Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
113	Vehicle Loan	01/07/2021		Lloyds Current Account		Vehicle loan	Quantum Finance	X	328.54		328.54
112	The Green	01/07/2021		Lloyds Current Account		Electricity	Eon	L	8.64	0.43	9.07
114	Asset Maintenance	02/07/2021		Lloyds Current Account	EP/21/068	Asset maintenance	PTSG	S	90.00	18.00	108.00
116	Events	02/07/2021		Lloyds Current Account	EP/21/065	Signs	GRS	S	169.60	33.92	203.52
117	Asset Maintenance	02/07/2021		Lloyds Current Account	EP/21/064	Asset maintenance	Parish Notice Board	S	41.50	8.30	49.80
122	Asset Maintenance	02/07/2021		Lloyds Current Account	EP/21/066	Signs	GRS	S	15.48	2.70	18.18
115	Cemetery	02/07/2021		Lloyds Current Account	EP/21/069	Bins	Staceys Bins	X	30.00		30.00
118	Travel & Expenses	02/07/2021		Lloyds Current Account	EP/21/063	Travel expenses	M Broughton	X	48.00		48.00
119	Grass Cutting	02/07/2021		Lloyds Current Account	EP/21/050	Grasscutting	R Aldrich	X	565.00		565.00
120	Play Park Expenses	02/07/2021		Lloyds Current Account	EP/21/050	Grasscutting	R Aldrich	X	195.00		195.00
121	Cemetery	02/07/2021		Lloyds Current Account	EP/21/050	Grasscutting	R Aldrich	X	325.00		325.00
123	Office Admin	05/07/2021		Lloyds Current Account	DD	Admin	Indeed	X	121.94		121.94
124	Chapel Point - Electricity	05/07/2021		Lloyds Current Account	DD	Electricity Point	Eon	L	13.95	0.66	14.61
125	HMRC Employers NI	12/07/2021		Lloyds Current Account	EP/21/062	NI	HMRC	X	2,790.46		2,790.46
126	Car Parks	13/07/2021		Lloyds Current Account	EP/21/067	Ticket rolls	Metric	S	217.35	43.47	260.82
127	Sundries/Contingency	13/07/2021		Petty Cash	voided	Voided	Petty cash	X			
128	Sundries/Contingency	16/07/2021		Lloyds Current Account	DC/21/019	Tent	eBay	S	109.92	21.99	131.91
151	Sundries/Contingency	16/07/2021		Lloyds Current Account		Tent	eBay	S	-109.92	-21.99	-131.91
129	Bank Charges	16/07/2021		Lloyds Current Account	DD	Bank charges	Lloyds	X	74.99		74.99
130	Events	19/07/2021		Lloyds Current Account	DD	Gazebos	Amazon	S	520.80	104.15	624.95
131	Training	19/07/2021		Lloyds Current Account	EP/21/073	Training	East Lindsay Training	S	1,083.33	216.67	1,300.00
132	Vehicle Fuel	19/07/2021		Lloyds Current Account	EP/21/071	Fuel	Beltons	S	175.08	35.02	210.10
133	Office Admin	21/07/2021		Lloyds Current Account	DD	Admin	Dropbox	X	9.99		9.99
134	Office Admin	22/07/2021		Lloyds Current Account	DD	Admin	Personnel Advice	S	100.00	20.00	120.00
135	Asset Maintenance	27/07/2021		Lloyds Current Account	DC/21/020	Asset maintenance	Chandlers	S	11.79	2.36	14.15
137	Asset Maintenance	28/07/2021		Lloyds Current Account	EP/21/075	Asset maintenance	MKM	S	44.79	8.96	53.75
136	Travel & Expenses	28/07/2021		Lloyds Current Account	EP/21/080	Travel expenses	M Broughton	X	28.80		28.80
139	Public Conveniences Cor	30/07/2021		Lloyds Current Account	EP/21/086	Public conveniences	Winters & Worcester	S	4,095.00	819.00	4,914.00
140	Asset Maintenance	30/07/2021		Lloyds Current Account	EP/21/078	Asset maintenance	MKM	S	319.61	63.92	383.53
141	Security/Technology	30/07/2021		Lloyds Current Account	EP/21/079	Various	Protec	S	26.00	5.20	31.20
142	Workwear	30/07/2021		Lloyds Current Account	EP/21/072	Workwear	ID Workwear	S	64.05	12.81	76.86
138	Cemetery	30/07/2021		Lloyds Current Account	EP/21/076	Cemetery	Rob Bryant	X	200.00		200.00
144	Pensions	30/07/2021		Lloyds Current Account	DD	Pension	NEST	X	188.37		188.37
145	Net Salaries	30/07/2021		Lloyds Current Account	DD	Salary	Salaries	X	5,058.74		5,058.74
143	The Green	30/07/2021		Lloyds Current Account	DD	Electricity	Eon	L	8.14	0.41	8.55
152	Asset Maintenance	31/07/2021		Petty Cash		Petty cash	Various	X	195.60		195.60
Total									17,165.54	1,395.98	18,561.52

Chapel St Leonards Parish Council

RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
55	Car Park & Public Conve	07/07/2021		Lloyds Current Account		Cash collected	Various	X	1,540.00		1,540.00
56	Bank Charges	09/07/2021		Lloyds Business Savers		Interest	Lloyds	X	0.82		0.82
57	Car Park & Public Conve	13/07/2021		Lloyds Current Account		Cash collected	Various	X	590.00		590.00
58	Sundry Income	13/07/2021		Lloyds Current Account		Paper usage	Various	X	20.00		20.00
59	Chalet Base Rent	17/07/2021		Lloyds Current Account		Chalets	Various	S	250.00	50.00	300.00
60	Car Park & Public Conve	17/07/2021		Lloyds Current Account		Cash collected	Various	X	2,585.00		2,585.00
61	Coastal NSC Observator	27/07/2021		Lloyds Business Savers		NSO Coastal Observatory	Various	X	2,765.30		2,765.30
62	Car Park & Public Conve	28/07/2021		Lloyds Current Account		Cash collected	Various	X	1,730.00		1,730.00
63	Cemetery	28/07/2021		Lloyds Current Account		Funeral	Various	X	200.00		200.00
Total									9,681.12	50.00	9,731.12